

A comma separates items in a list.

I like to eat apples, oranges, bananas and grapes. Note: a comma is not needed before the 'and' unless it makes the meaning clearer.

A comma is often used before a co-ordinating conjunction.

I like swimming, but I love tennis! Remember: a main clause comes <u>before and after</u> the 'FANBOYS' co-ordinating conjunction.

A comma is used after a subordinate clause at the start of a sentence.

After a short rest, Jim carried on running. Remember: if you remove the subordinate clause, the main clause will still make sense.

A comma is used before and after an embedded (subordinate) clause in the middle of a sentence.

The children, happy and excited after their trip, told their parents what they had seen. Remember: if you remove the embedded (subordinate) clause, the main clause will still make sense.

A comma can be used after an adverb, adverbial or fronted adverbial at the start of a sentence.

Surprisingly, I was picked for the team! With a wave, the family left for the beach.

Use a comma when addressing a person or group or before a 'tag phrase'.

Let's eat, Grandma. This is great, isn't it?

Commas are also used with direct speech – see separate grammar page.



A comma **CANNOT** be used to separate two main clauses. If you could substitute a full stop, a comma is probably wrong.